**Computer**

**Class- 5th (Planner)**

**(April and May)**

**Chapter 1:- Introduction to computers**

**(July)**

**Chapter 2:- More on MS-Windows 7.**

**(August)**

**Chapter 3:- More on MS-Word 2007**

**(September)**

**Chapter 4:- Tables in MS-Word 2007**

**(Syllabus for SA-1)**

**Chapter 1:- Introduction to computers**

**Chapter 2:- More on MS-Windows-2007**

**Chapter 3:- More on MS-Word 2007**

**(October)**

**Chapter 5:- More on MS-Power Point 2007**

**(November)**

**Chapter 6:- Learn to use Ms-Excel 2007**

**(December)**

**Chapter 7:- More on internet**

**(January)**

**Optional topics**

* **Gathering information**
* **More on MS-Word 2010**
* **MS-Power point 2010**

**(February)**

* **MS-Excel 2010**
* **More on search**

**(Syllabus for SA-2)**

**Chapter 4:- More on MS-Word 2007**

**Chapter 5:- Introduction to MS-Power Point 2007**

**Chapter 6:- Learn to use Ms-Excel 2007**

**Chapter 7:- More on Internet**

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